**JOB DESCRIPTION for FIELD OFFICER POSITION**

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| **JD Unique ID:** |  |
| **Job Title:** | Field Officer |
| **Organisation:** | United Purpose |
| **Location:** | In Sussundenga (1), Gondola (1) and Macate (1) districts, Manica Province - Mozambique |
| **Contract type:** | 1 Month Probation period, 1-year contract renewable |
| **Period:** | From June 2024 |
| **Reports to:** | Project Officer |
| **Organisation overview:** | In late 2021 Self Help Africa (SHA) and United Purpose (UP) merged. The two organisations – one headquartered in Ireland and the other in Wales – implement projects to end extreme hunger and poverty. In early 2023 we launched a new five-year organisation strategy, which defines shared mission as the alleviation of hunger, poverty, social inequality, and the impact of climate change through community-led, market-based, and enterprise-focused approaches, so that people can have access to nutritious food, clean water, decent employment, and incomes, while sustaining natural resources. Our wider organisation also includes social enterprise subsidiaries Partner Africa, which provides ethical auditing and consultancy services, TruTrade, an innovative trading platform in Kenya, and CUMO, Malawi’s largest micro-finance provider. |
| **Job Purpose:** | Field officers will communicate with farmers, supporting decision-making, becoming a vector for the transfer of innovative agricultural practices. Information about biodiversity is increasingly important and helps farmers to farm sustainably and unblock barriers that prevent them access to new and resilient markets. Field Facilitators propagate new, more effective agricultural methods based on the latest research. Communication and interpersonal skills will be vital for the Field Officers as they will spend most of their day interacting with farmers and undeniably becoming the liaison between agricultural research/technology and farmers. |
| **Key Responsibilities:** | * Participate in selecting project participants. * Establish and assist farmers in setting up demo fields with producers, training, and village-based advisors. * Support efficient use of inputs, including microdosing fertilizers and composting. * Promote financial inclusion through VLSA mentoring and coaching. * Provide market information to producers. * Promote eco-friendly agricultural practices. * Organize meetings with stakeholders. * Develop and implement monthly/quarterly work plans. * Share regular reports with project officers. * Organize field events and collect participant data. * Support data collection for monitoring and evaluation. * Engage in GBV prevention and response activities. * Obtain consent and explain procedures to project participants * Attend coordination meetings and implement data protection measures. |
| **Key Relationships:** | Internal   * Project Manager * Project Officer * Finance and Administration Team * Monitoring & Evaluation Manager * Gender and Nutrition Advisor * Safeguarding officer   External  • Provincial and District Government  • Other Stakeholders including national government, private companies, research institutions, financial institutions, external auditors, donors, and Academia. |
| **Knowledge, Experience and Other Requirements** | * Medium-level degree in Agriculture, Rural Development, Agribusiness or related * Minimum 5 years of proven experience in a similar position training/implementing livelihood activity * Minimum of 3 years of proven experience with international non-governmental organizations or in national services with youth engagement and creation of job opportunity * Availability to work in rural areas * Must be committed to equal opportunity employment policies, * Attention to detail and the ability to produce timely and accurate reports. * Strong community facilitation skills and familiarity with participatory evaluation tools and approaches * Female applications are encouraged * Adheres to SHA/UP’s values, which are: Impact, Innovation, Community * Fluency in Portuguese and local languages |

**How to apply**

Qualified and interested candidates who meet the stated requirements must submit a completed Application Form. The completed application form should be uploaded, together with the Cover letter, Curriculum Vitae and Copies Certificates saved in your name, to through the portal accessible here.

No hard copies / physical applications will be accepted. Please note zipped Folder will not be accessed.

Closing date for the receipt of completed application forms is 12:00 Midnight of 4th June, 2024. Only short-listed candidates will be contacted.

For more information about the organisation, please visit our website at www.selfhelpafrica.net

This Job Description only serves as a guide for the position available and SHA/UP reserves the right to make necessary changes.

Qualified and selected candidates will be requested to submit to a criminal record check.

If you have any issue or queries you may email Ana.Alzira@United-Purpose.org and [Uaite.Cuche@united-purpose.org](mailto:Uaite.Cuche@united-purpose.org).

Any candidate offered a job with Self Help Africa/ United Purpose will be expected to sign Self Help Africa’s Safeguarding Policies and Code of Conduct as an appendix to their contract of employment and agree to conduct themselves in accordance with the provisions of these documents