

*Join Our Team*

Internal Advert for Project Manager

Self Help Africa (SHA - formerly United Purpose) Malawi is an international non-governmental organisation working to create opportunities for lasting improvement in peoples’ lives. We work in partnership with others to support a range of livelihoods and food security, WASH and health, sustainable energy and gender equality programmes reaching over 1,000,000 people a year across Malawi. Globally, we work in nine countries across Africa, Asia and South America, however our Malawi programme is by far and away our largest and most established country programme. SHA currently operates in 17 districts in Malawi, supporting 24 on-going projects. This is an exciting time to join us as we seek to tackle the global challenges in progressive and innovative ways.

**Job Purpose:**

The Project Manager (PM) will provide overall leadership for the SPEAR programme and is accountable for delivering results and a strong Results Based Framework (RBF). The PM is responsible for the overall planning, implementation, monitoring, and reporting of the programme, as well as coordination with all project partners and stakeholders - especially the private companies and government officers. The PM manages the technical, human, financial and other resources available to the programme and is responsible for creating and nurturing a team that will successfully implement the programme. Reports to the Programmes Manager-Dedza.

**Key duties and responsibilities:**

* Overall management responsibility for effective and efficient management and delivery of the SPEAR programme ensures the project is delivered to a high quality using within budget and using adaptive management approach.
* Provide technical support and guidance to field technical staff, partners, and communities on other food security technical related issues.
* Coordinate bi-annual programme planning and review meetings and joint monitoring visits with stakeholders.
* Ensure that the programme adopts best practices in integrated rural development, climate smart agriculture, climate change and adaptation to ensure that lessons learned within the programmes are properly recorded and shared with other partners.
* Develop and maintain strong relationships within and outside SHA including with the private sector and the Government of Malawi line ministries and its departments relevant to key components of the project.
* Represent SHA in relevant networks, coordination groups, and forums, to strengthen SHA visibility, remain current/up to date within this sector and where possible capitalise on relevant opportunities that arise in terms of funding, and dissemination of SHA work.
* Work in close liaison with implementing partners and other stakeholders including SHA programme staff and private companies to coordinate coherent and consistent delivery of the programme’s objectives including coordinating SPEAR markets, winter and summer expos and mounting crop demonstrations with the private companies.
* Ensure effective integration of core technical areas – Nutrition, Gender and Social Inclusion, Resilience, Energy, Governance/Social Accountability, Agriculture and Natural Resource Management, in all aspects of the programme.

**Education Knowledge, Experience and Other Requirements**

* Minimum of Bachelor’s degree in Agriculture, Development Studies, or related discipline
* Minimum 5 years’ experience in managing livelihoods, nutrition, food security and resilience projects.
* Skills in training/facilitation of development processes, including organisation and mobilisation of communities and networking among different development partners such as community-based organisations, government officers and SHA staff.
* Good knowledge and understanding of key aspects of development work; including food, nutrition, agricultural marketing and value chains, cooperatives, and livelihood security, cross-cutting themes (e.g. gender, environment, disability, HIV/AIDS), and integration of climate change response in development programming.
* Strong respect and empathy for rural communities, and an affinity to SHA’s mission and values of integrity, dignity and environmental respect.
* Knowledge of REFLECT approach and social accountability for promoting people centred development and citizen energumen with the authorities.
* Ability to build/maintain good relationships with stakeholders – especially government staff and communities
* Demonstrable experience in MEAL and motivation for learning and influencing.

**How to apply**

Qualified and interested candidates who meet the stated requirements must submit a completed Application Form, downloadable on <https://gsha.box.com/v/applicationform>. The completed application form should be uploaded together with the **Cover letter, Curriculum Vitae and Copies Certificates** saved in your name to <https://selfhelpafrica.org/ie/careers-apply/?jbcd=500QD000009AROU%20-%20Internal%20Advert%20for%20Project%20Manager%20-%20SPEAR%20Project%20(53467>

No hard copies / physical applications will be accepted. **Please note zipped Folder will not be accessed.**

**Closing date for the receipt of completed application forms is 12:00 Midnight of 19th February, 2024.** Only short-listed candidates will be contacted.

Self Help Africa takes the safety and well-being of all those we work with, and our staff, very seriously. We have a zero-tolerance policy on abuse. Our recruitment is safe, meaning that we recruit staff with the highest values and standards of ethical behaviour. Self Help Africa has a Safeguarding Children and Vulnerable Adults Policy, which reflects our commitment to protecting the people with whom we work. All candidates will be expected to comply with this policy and its procedures.

For more information about the organisation, please visit our website at [www.selfhelpafrica.net](http://www.selfhelpafrica.net/).

**SHA is an equal opportunity employer.**