**Self Help Africa Ethiopia Country Office**

**Letter of Invitation for Bid**

**Travel Agent Services (Flight) Under a Framework Agreement**

**Advert**

Self Help Africa (SHA) is an international NGO dedicated to the vision of an economically thriving and resilient rural Africa. Headquartered in Ireland, in 2021, Self Help Africa merged with United Purpose. This doubled our size and created an international NGO that is implementing projects to end extreme hunger and poverty across 17 countries, mainly in sub-Saharan Africa. With offices in the UK (Cardiff, London and Shrewsbury). SHA creates scalable and sustainable solutions to eradicating long-term poverty through knowledge transfer, investment, and market linkages. SHA has been operating in Ethiopia since 1986. In partnership with civil society organizations, private sector, and the government, SHA has reached a lots of Ethiopians with interventions to save lives and build secure livelihoods.

To support and facilitate the smooth running of project activities, Self Help Africa Ethiopia office would like to purchase Travel Agency Services (Flight) Under a Framework Agreement (FWA). SHA hereby invites eligible and qualified bidder to submit a Bid to this Invitation to Bid.

For detail information about the bid and specification, interested vendors can collect the bid document from SHA at office hours (Monday to Thursday 8am to 4pm, and Monday until 12 am only). Bids must be received by Self Help Africa at the address specified below, no later than March 04, 2024

Yeka Sub city, K.08, H.No. 912, Next to Afropolitan Hotel near 22 round

Tel. +251 116 620659/0118182556; Fax: +251 116 619724,

P.O. Box 1204, Addis Ababa;

E-mail: [***yohannes.gebremichael@selfhelpafrica.org***](mailto:yohannes.gebremichael@selfhelpafrica.org)***, Mobile: +251(0)911572479***

Suppliers with relevant license for the indicated items renewed Business License for 2016 EC, TIN and VAT registered can collect specifications of the items starting from the date of publication of this advertisement up to March 04, 2024 at 2:00 pm East Africa Time and the bid will be opened on 4th of March, 2024 at 2:30 pm East African Time. No late proposal submission will be accepted. Should you require any clarification, kindly communicate with the indicated address.

**Self Help Africa** reserves the right to amend or cancel all or part of the bid. We look forward to receiving your bid and thank you in advance for your interest in Self Help Africa’s procurement opportunities.