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| **Job Title:** | Nutrition & Gender Officer, 1 Position |
| **Organisation:** | Self Help Africa |
| **Department:** | Programmes |
| **Location:** | Project Locations: Busia |
| **Reports to:** | Programme Manager, Cassava Seed & Market System |
| **Benefits:** | 22 days annual leave, Medical Insurance and 10% Employer pension contribution |
| **Expected Travel:** | Significant travel in project areas with minimal nation-wide travel |
| **Restrictions:** | 6 Months’ Probation period; 24 months contract, with the possibility of extension |
| **Job Purpose:** | Hunger and malnutrition remain a major issue worldwide and are of particular concern in SHA (Self Help Africa) countries of operation. Nutrition, in the past has been placed within the health sector. However, there is a recognition that the food and agriculture sector have a major role to play in ensuring improved food and nutrition security. Nutrition is a key theme across SHA’s programming: we aim to ensure that increased and diversified production translates to improved nutrition at household level, so it is essential that all our programmes have a strong nutrition focus.Equally, SHA recognises the importance of gender equity to ensure progress in reducing poverty. Working with smallholder farmers and recognising that women contribute the bulk of labour on family farms, there is a need to ensure our programmes have a strong gender element to improve cohesion within the household with better resource and power sharing. Development goals cannot be achieved without explicit consideration being given to all, which includes women, men, boys and girls, understanding their different needs and contributions. |
| **Project Overview**  | The purpose of this position is to facilitate implementation of the activities of the ***Integrating Cassava into affordable and drought tolerant food systems (Kenya) project.*** The Project addresses the Self Help Africa’s strategic theme of Sustainable Food Systems whose long-term outcome seek to achieve Equitable and inclusive food systems to support availability, access, and consumption of safe nutritious food. The project goal is to Contribute to Increased market availability of safe, good quality and affordable cassava flour to help compensate for the long-term reduction in maize production in Kenya. The project will cover Busia, Homabay, Kisumu, and Migori counties in Kenya. The project’s objective is to increase incomes and reduce poverty for 8,000 cassava smallholder farmers by promoting efficient and well-functioning seed systems and markets.   The Nutrition & Gender Officer will therefore work closely with the Programme Advisor for Nutrition and Gender to support the Programme Manager in the day-to-day implementation of the nutrition and gender components of the projects by keeping track of all output implementation activities and project data/information, and assist in collection and analysis of data. This is a challenging and important role for SHA as it is the first contact with the project beneficiaries. |
| **Key Responsibilities** | * Support the Programme Manager in the implementation of Nutrition and Gender components in the project area in liaison with the Nutrition and Gender Advisor.
* Support activity planning and implementation together with the project partners and team in consultations with Programme Manager and Nutrition and Gender Advisor.
* Work closely with the Advisor Nutrition and Gender to plan, coordinate and conduct field assessments and on-going M &E work.
* Support and follow up with partners to ensure the Nutrition and Gender activities are implemented in accordance with the implementation strategy and workplan.
* When required, support field assessments and research activities including data collection and compilation of case studies specific to nutrition, Gender and WASH aspects for the project.
* Follow up on partners and trainers to ensure Nutrition training reports are submitted to SHA through the Programme Manager and Advisor Nutrition and Gender.
* Collaborate with relevant ministry stakeholders as necessary including representing SHA in the county WASH, Nutrition and Gender working groups.
* Support other activities as requested.
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| Relationships | **Internal*** Nutrition and Gender Advisor
* Senior Programmes Manager & Private Sector Lead
* Project Officer
* M & E Officer

**External*** Stakeholders including government, research institutes, financial institutions, external auditors, donors, academic institutions and private companies
* Project Implementing Partners
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| **Knowledge, experience and skills** | * Degree in Food Nutrition and dietetics or related fields
* Training and working knowledge of Gender as far as community development practice is concerned is key for this position.
* At least 3 years’ experience in practice on Nutrition, Gender and community WASH programming
* Experience working collaboratively in a team structure in a multicultural environment is desirable.
* Experience working in ASAL areas and resilience projects an added advantage.
* Experience working with partners desired.
* Knowledge on Nutrition Sensitive and Nutrition Specific interventions
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| **Key competencies**  | * He/ she should demonstrate motivated participation in the learning process.
* Knowledge on community WASH programming is an added advantage.
* Experience working collaboratively in a team structure in a multicultural environment is desirable.
* Experience in gender issues is desirable.
* Strong computer skills especially with MS Word and Excel and other related packages
* Excellent communication, interpersonal and team building skills
* Ability and resilience to cope with multiple internal and external demands
* High level skills and experience in capacity building and mentoring skills
* Ability to work as part of team across different cultures
* Ability to work with minimum supervision
* High level of initiative, motivation, commitment and professionalism
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*This Job Description only serves as a guide for the position available and SHA reserves the right to make necessary changes.*

This Job Description has been read and clearly understood. Signed:

Name and Date:

**Self Help Africa is committed to equal employment opportunities.**