

**Call for Expression of Interest (EOI) for the supply of services, works and supplies.**

**National EOI REF: -SHA ZAM EOI 2023\_2025**

Self Help Africa is an international NGO dedicated to the vision of an economically thriving and resilient rural Africa. Headquartered in Ireland, in 2021, Self Help Africa merged with United Purpose. This doubled our size and created an international NGO that is implementing projects to end extreme hunger and poverty across 17 countries, mainly in sub-Saharan Africa. with offices in the UK (Cardiff, London and Shrewsbury). SHA creates scalable and sustainable solutions to eradicating long-term poverty through knowledge transfer, investment, and market linkages.

Collectively a part of the wider Gorta Group, which also includes social enterprise subsidiaries Partner Africa, TruTrade and Cumo Microfinance, the organisation will work with close to six million people this year. We believe in market-based solutions to the alleviation of long-term poverty and our primary clients are smallholder farmers in Africa. We work with all participants in the agricultural value chain and believe that you can only achieve long-term sustainable growth by creating profitable businesses (whatever the size) and farmer organisations that can operate at scale. For more information on SELF HELP AFRICA and its operations please visit [www.Self Help Africaglobal.org](http://www.goalglobal.org)

This Expression of Interest is to short list suppliers. EOI will be evaluated on the basis of the technical criteria detailed below. Shortlisted vendors will then be requested to quote in negotiated procedures or issued Invitation to International Tender (ITT) documents in national tenders and invited to submit offers during this period.

This call for Expression of Interest is **NOT** a Request for Quotation (RFQ) or an Invitation to Tender (ITT). This is a technical and quality assessment to create a pre-qualified supplier list.

## Supply Specification

This call for expression of interest is to identify suppliers that will be added to our pre-qualified suppliers list for 2023 to 2025 for the following categories of goods/supplies and services:

|  |  |  |
| --- | --- | --- |
| NO. | CATEGORY NUMBER | ITEM DESCRIPTION |
| 1 | SHA/SUPS/01/2023-2025 | Supply & Delivery of Motor vehicles, Motor cycles and genuine parts |
| 2 | SHA/SUPS/02/2023-2025 | Repair & servicing of Toyota Hilux & Toyota Land cruiser motor vehicles and Yamaha DT, Honda motorcycles |
| 3 | SHA/SUPS/03/2023-2025 | Supply & delivery of Computers, Computer Hardware, Printers, Photocopiers, Ipads (tablets), Servers and ICT related electronics |
| 4 | SHA/SUPS/04/2023-2025 | Provision of routine service, repairs and maintenance for office Computers, Computer Hardware, Printers, Photocopiers, ICT related equipment and printing services |
| 5 | SHA/SUPS/05/2023-2025 | Provision of Property insurance services |
| 6 | SHA/SUPS/06/2023-2025 | Supply of General Stationery |
| 7 | SHA/SUPS/07/2023-2025 | Supply of Photocopier Toners & Printer Cartridges |
| 8 | SHA/SUPS/08/2023-2025 | Supply of Office Tables, Office Chairs, Cabins & other Office fittings and repairs |
| 9 | SHA/SUPS/9/2023-2025 | Design & supply of Branded Promotional materials (T-Shirts, Corporate wear, Caps, banners, Tear drops, Brochures, Calendars) |
| 10 | SHA/SUP/10/2023-2025 | Construction |
| 11 | SHA/SUPS/11/2023-2025 | Supply & Delivery of Agro Inputs (Seeds, organic fertilizers, pesticides, storage facilities, Silos, Packing materials) |
| 12 | SHA/SUPS/12/2023-2025 | Provision of Hotel Accommodation, work shop facilities & catering services |
| 13 | SHA/SUPS/13/2023-2025 | Provision of Outside Catering Services |
| 14 | SHA/SUPS/14/2023-2025 | Provision of Internet Services |
| 15 | SHA/SUPS/15/2023-2025 | Provision of Car hire services |
| 16 | SHA/SUPS/16/2023-2025 | Provision of Consultancy services (Baselines, Evaluations, Tax aspects, Market Survey study) |
| 17 | SHA/SUPS/17/2023-2025 | Provision of Fumigation Services and general office cleaning |
| 18 | SHA/SUPS/18/2023-2025 | Provision of Courier services |
| 19 | SHA/SUPS/19/2023-2025 | Provision of Revaluation of assets/properties |
| 20 | SHA/SUPS/20/2023-2025 | Provision of fire safety and protective gear |
| 21 | SHA/SUPS/21/2023-2025 | Provision of Air Ticketing |
| 22 | SHA/SUPS/22/2023-2025 | Provision of Group Personal Accident Insurance |
| 23 | SHA/SUPS/23/2023-2025 | Supply of Livestock (goats, chicken) |

Requests for Supplier Registrations forms and detailed requirements from SELF HELP AFRICA via email on [procurement](mailto:procurement)za@selfhelpafrica.org additional information or clarifications can be made up to 5 working days, before the deadline which is set for **Monday 28th February 2023.**

Any queries about this EOI should be addressed in writing to SELF HELP AFRICA via email on [procurement](mailto:procurement)za@selfhelpafrica.org and or at <https://selfhelpafrica.org/ie/category/tenders/>