**JOB DESCRIPTION**

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| **JD Unique ID:** |  |
| **Job Title:** | **Hatchery and Business Development Assistant** |
| **Project Title:** | Growing Together: Women’s Economic Growth through Integrated Agroecological Farming Systems Project |
| **Company:** | United Purpose |
| **Location:** | Jamalpur/Gopalganj |
| **Contract type:** | Regular (subject to funding from donor) |
| **Hours:** | Full time |
| **Reports to:** | PO – Product Development & Marketing; Matrix-Project Manager |
| **Grade:** | NA |
| **Salary Range:** | Negotiable |
| **Organisation overview:** | Self Help Africa (SHA) and United Purpose (UP) merged in late 2021 to implement projects to end extreme hunger and poverty in sub-Saharan Africa. The merger doubled its size and reach, with SHA implementing poverty eradication projects in sub-Saharan Africa in 2022. The group includes social enterprise subsidiaries Partner Africa, TruTrade, and Cumo Microfinance. In 2022, SHA will reach over six million people and invest €45m in over 100 development programs to improve food systems, access to markets, financial services, climate change, gender inequality, and access to clean water, sanitation, and hygiene. |
| **Job Purpose:** | United Purpose's "Growing Together: Women’s Economic Growth through Integrated Agroecological Farming Systems" project, funded by the Coca-Cola Foundation, aims to empower women entrepreneurs in Bangladesh by building partnerships among Women's Business Centres (WBCs), local and national governments, and consumers. The initiative addresses systemic barriers such as limited investment capital, regulatory support, climate change, food insecurity, and health challenges. It focuses on introducing green enterprise opportunities, enhancing coordination with the Government of Bangladesh on social protection, and sustaining the Women Business Center (WBC) network **"Nari Jhuri."** By employing a market-based approach and human-centred design, the project improves livelihoods for women and smallholder farmers, builds skills for circular economy activities, and integrates WBCs with government social protection schemes.  **The following will be the overall responsibility of the role:**  Increased production and yields through transfer of knowledge, skills and technologies in poultry & livestock value chains based on agroecological farming systems.   * Scaling up on Native chicken production and marketing * Collection of eggs and Hatchery management * Capacity building on entrepreneurship and Business planning * Improved financial access for Women/Smallholder producers through community-led saving and credit cooperatives at Union level |
| **Key Responsibilities:** | **Key responsibilities include (not limited to):**   * Facilitate Training on poultry enterprises (hatching, egg production, feed production, vaccination at homestead level) to WBC entrepreneurs and leaders of Union level poultry producers’ cooperatives. * Establish Micro hatcheries at the Union level federation of poultry producers to sell day old/one week old chicks * Collection of fertile eggs through collectors and management of hatchery and selling day old chicks to producers * Piloting the Black soldier fly production as protein enriched poultry feeds and link with native chicken production. * Ensure vaccination services by WBCs to individual poultry/ duck producers. * Establish and Support Poultry Processing Enterprises and unit. * Establish Union-Level Product-Centric Extension Services in coordination with WBCs entrepreneurs. * Developing and printing technical manuals for poultry producers and entrepreneurs.   **Others:**  Consistently monitor the safety and security of field teams, report concerns to UP management, liaise with relevant parties to maintain security, and perform any other duties assigned by the supervisor to support UP programmes. |
| **Key Relationships:** | **Internal:** APO-Business & Finance, PO-implementation, PO- PDM, Field Facilitator, Project Manager, and the project’s relevant staff of the Country Office.  **External:** District and Upazila levels local Government authorities, relevant GOB line departments, private sectors, project beneficiaries, Business cum Egg & Chicks Collections Centres, market actors, local communities, and other stakeholders. |
| **Knowledge, Experience and Other Requirements** | **Educational Requirements**  HSC Passed. Having practical knowledge on Hatchery Management, Chicks, duckling and egg marketing and technical knowledge of poultry rearing and management.  **Experience Requirements**   * Minimum 2 year(s) relevant experience * The applicants should have experience in poultry mini hatchery operation, marketing of chicks of smallholder farmers and women entrepreneurs.   **Language Requirements:**   * Proficiency in written and speaking in Bangla & Good understanding on English   **Job Requirements**   * Hands on training on incubator management and able to maintain the hatchery * knowledge and skills of value chain (poultry and agro-ecological products etc), social enterprise development and marketing. * Clear knowledge about operation poultry hatchery, small business plan and financial management of a business. * Strong understanding of women’s economic empowerment, gender, and social inclusion. * Ability to communicate with people from different cultures and time zones. * Proficiency in MS Office |
| **Application Procedure:** | Please send your **CV & cover letter** along with the in following the [link here](https://selfhelpafrica.org/ie/careers-apply/?jbcd=500QD00000V3eoh%20-%20Hatchery%20and%20Business%20Development%20Assistant%20(75941).  • **Application to be submitted by 15 March 2025.** |

*All candidates offered a job with Self Help Africa/United Purpose will be expected to sign our Safeguarding Policies and Code of Conduct as an appendix to their contract of employment and agree to conduct themselves in accordance with the provisions of these documents. Specific roles may require Police/DBS/ [relevant police authority] vetting.*

**Self Help Africa/United Purpose strive to be an equal opportunities employer.**