**Terms of Reference (ToR)**

**End-of-the Project Evaluation**

**“Improving food and nutrition security, income, and livelihoods of subsistence and smallholder farmers through the development of inclusive, resilient, and sustainable food systems in Kiryandongo Districts and Achieving self-reliance of refugees through economic integration into agro-processing value chains”.**

**Introduction**

Self Help Africa in partnership with the Food and Agriculture Organization of the United Nations and with funding support from the Embassy of the Kingdom of Netherlands in Uganda has been implementing a project in Kiryandongo refugee hosting districts. The project is being implemented in 6 clusters (G, C, D, I, J, P) in Kiryandongo refugee settlement for the refugee households and 3 sub-counties of Mutunda, Nyamahasa, and Kigumba respectively for the host communities. The project intends to strengthen the capacity of 433 refugee and 367 host community households to engage in market-oriented production of passion fruits and food crops to improve food and nutrition security, income, and livelihood.

Using the Farmer Field School (FFS) approach, the target households were trained on good agricultural practices in the selected value chains to boost their productivity and quality of produce. The training was complemented with the provision of agricultural inputs such as quality staple crops and vegetable seeds, grafted passion fruit seedlings, and basic farm tools using an electronic voucher scheme to enhance production. Furthermore, selected farmer groups were supported to access water for production infrastructures and trained on the use and management of these systems through the establishment of water user committees to promote climate-sensitive agricultural production. Following the start of the inception phase in January 2023, a baseline survey was undertaken in March 2023, thus an endline survey is being planned between September to October 2024.

The objective of the impact evaluation is to provide the necessary information to assess the extent to which the project intervention was effective in building self-reliance and resilience among the target households.

**Objective of the study**

The main objective of the end-line survey is to evaluate the project's impacts in the district on the targeted refugee and host community households.

**The specific objective of the Study**

* To measure the project's impact on the project beneficiary’s household income levels and food security status.
* To identify best practices, lessons learned, and areas for improvement for future project implementation.
* To evaluate the effectiveness of the project intervention in enhancing beneficiaries’ food availability, access, utilization, and stability.
* To determine the sustainability of the project outcome and benefits beyond the project lifespan

**Scope of the study**

Time scope: The study is intended to take 20 working days inclusive of report writing and presentation to SHA by the consultant from the 1st of September 2024 to mid-October 2024

 In terms of beneficiary and geographical scope, the study will particularly target the project participants from the six (6) clusters and three (3) sub-counties of the project implementation area including market actors and other key stakeholders.

**Methodology of the study.**

The study intends to be facilitated by an external consultant working with SHA internal resource with a level of independence to the project. She/he is to engage both qualitative and quantitative approaches to data collection.

The consultant is expected to train enumerators, administer the survey tool to the project target households, clean the data set, analyze the data, and submit the final end-line survey report. The service provider is expected to hire enumerators who will support the data collection exercise, monitor the data collection exercise in terms of quality and quantity, address any challenges arising, and ensure that the data collected is successfully submitted to the online database in close collaboration with SHA and FAO teams.

 Other additional roles and responsibilities of the service provider shall include;

The service provider is expected to successfully implement the endline survey exercise as follows:

* Provision of a clear plan on how they intend to carry out the endline survey exercise including the hiring of enumerators, securing of permits, training of enumerators, piloting of the survey tool, and actual data collection among other aspects until the final submission of the report.
* Detailed protocol for data collection and quality checks.
* Methodology for the end-line survey exercise including the sampling, data cleaning, and data analysis, which should be in line with SHA impact evaluation standards.

SHA and FAO MEAL team will share the questionnaire survey that will be used in the end-line survey exercise together with the service provider.

**Expected deliverables**

* Inception report
* Copies of datasets
* Draft report of the study
* A PowerPoint summary of the results
* Soft copy of the end-line report with clear recommendations.

Printed and hard copies of the final endline report with clear recommendations

**Annexes to the report should include.**

-Terms of Reference for the end-line evaluation;

- Workplan/inception report with timeline;

- Data collection tools, including questionnaires, interview guides, and other tools, as appropriate;

- List of supporting documentation reviewed;

- Specific monitoring data, as appropriate;

- Summary tables of progress towards outputs, targets, and goals.

Timely feedback on the draft report will be provided by Self Help Africa and FAO. A final revised version of the end project evaluation report will be submitted as the final deliverable for this assignment.

**Required expertise and qualifications.**

The consultant must demonstrate:

* Extensive experience in evaluation, including the designing and leading of evaluations with at least 10 years of experience in evaluating in similar fields.
* Strong analytical and writing skills and knowledge of qualitative and quantitative evaluation methodologies.
* Experience in evaluating UN-funded projects in the refugee hosting districts in Uganda.

At least a master’s degree in statistics, M&E, economics, agricultural economics, and in any other related university degree.

**Timeframe for the Evaluation Process**

The evaluation of a successful consultant will take approximately a period of two to three weeks where final notice will be given formally through signing of a consultancy agreement.

**Schedule of Payments.**

The consultant will normally be paid in three installments. Upon signing the contract, 40% of professional fees will be paid, upon delivery of the draft report, 30% will be paid, and the remaining 30% of professional fees plus any reimbursable expenses will be paid after submission of the final report.

All reimbursable expenses incurred by the consultant about this assignment (lodging, meals, and local transportation) will be covered according to Self-Help Africa’s policies on reimbursement and travel. Receipts must be submitted with the final invoice for reimbursement upon the completion of the assignment.