

Call I: Call for Concept Notes – Medium Sized Enterprises.

This is a restricted call for Green Recycling Enterprises Engaging in New Technology for a Circular Economy in Zambia (GREENTech4CE) an activity funded by the European Union and managed by Self Help Africa and its partners IMANI, Prospero Zambia and Tandem Circular Consulting. The Project is hereby inviting applications from medium sized enterprises as is defined by the Revised Micro, Small and Medium Enterprise Policy, 2024 of the Ministry of Small and Medium Enterprise Development of Zambia. The targeted enterprises must be going concerns with at least a minimum three-year continuous operations with the latest being the 2023/24. These enterprises should be reporting annual turnover of between €350,000 and €1,730,000.

The project intends to enhance the capacity of benefiting medium sized enterprises with financial support to, transition, upgrade and/or expand their greener, circular and digital business models. This financial support on offer are grants of between €100,000 to €500,000.

Eligible applicants will be required to submit a concept note with this application and **only** the most innovative and impactful applicants will be invited to submit full proposals.

- Enterprises making more than one application will be eliminated.
- Applications submitted without submitting all requested information and attachments will be eliminated.
- In order to participate in this call, applicants are required to provide information in the link below.

Please confirm that you have read the [concept guidance](#) notes and that your business is a medium sized enterprise. [Yes/No],

[yes – proceed to application, no – straight to thank you statement and submit page]

(all fields must be responded to, please ensure that applicants do not proceed to the next question without completing the previous question)

1. Company Information

- **Company Name:** [Text Field]
- **Company Physical Address:** [Text Field]
- **Designated Contact Person:** [Text Field]
- **Position in Company:** [Text Field]
- **Email:** [Text Field]
- **Phone Number:** [Text Field]

- **Company Registration Number:** [Text Field]
- **Date of Registration:** [Date Picker]
- **Size of Business (Start-up, Micro, Small, Medium):** [Dropdown Menu]
- **Sectors** [Dropdown Menu] (agricultural is excluded from this call)
- Manufacturing:
- Mining:
- Services:
- Construction:
- Digital:
- Transport and Logistics:
- Energy:

2. Business Eligibility

- **Is your business incorporated in Zambia?** [Yes/No]
- **Does your business have a minimum of three years of operation in Zambia?** [Yes/No]
- **Does your business comply with all national and local laws and regulations?** [Yes/No]
- **Does your business have a minimum of 50% shares owned by a Zambian nationality** [Yes/No]
- **If yes, list all shareholders** [Text Field], and proof of nationality [upload copies of national identity cards/passport]
- **Annual Turnover (ZMW) (Select one):** (Select one): [Checkbox] **any applicant choosing option 1 or 2 should be taken to the thank you and submit statement**
 - ZMW1 – ZMW1,000,000
 - ZMW1,000,000.01 – ZMW10,000,000
 - ZMW10,000,000.01 – ZMW50,000,000
- **Number of Full time Employees (Select one):** [Checkbox]
 - Less than 10

This Project is funded by the European Union

- 10 to 50
 - 51 to 100
 - More than 100
 - **Does the company have audited financial statements for at least two of the last three years?** [Yes/No]
 - **If no, please state what is available** [Text Field]
 - **Can your business contribute at least 50% of the project cost through matching funds (cash, credit, or equity)?** [Yes/No]
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3. Supporting Documents

- **Upload Audited Financial Statements (last three years):** [File Upload]
 - **Upload PACRA documentation:** [File Upload]
 - **Upload Tax Compliance Certificate:** [File Upload]
 - **Upload NAPSA Compliance Certificate:** [File Upload]
 - **Upload NHIMA registration certificate:** [File Upload]
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4. Additional Information

- **Is your business involved in any ongoing legal disputes?** [Yes/No]
 - **Is your business facing liquidation or insolvency?** [Yes/No]
 - **Have you or your business been involved in any fraud or corruption-related activities?** [Yes/No]
 - **How did you hear about this funding opportunity?** [Text Field]
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5. Declaration

- I declare that the information provided in this application is true and accurate to the best of my knowledge. [Checkbox] [Date of submission]
- I agree to the terms and conditions set out by the GreenTech4CE Project. [Checkbox]



Thank You

[Submit]